

1st November, 2021

To whom it may concern

Keeping Children Safe - Residential Camps - Journey Programs

As a provider of services for children, the Uniting Church takes our responsibilities and obligations to provide a safe place for children, very seriously. We are aware of our legal requirements under the *Working With Children Act 2005* and the subsequent amendments as detailed on the Working with Children website as published by the Department of Justice and Community Safety, Victorian Government.

Uniting Church Camping (UC Camping) has undertaken a Child Safe Implementation Program with a key focus on implementing the Victorian Child Safe Standards.

This program has ensured that the following are adhered to and monitored;

1. Thorough pre-employment screening.
2. Employment is contingent upon successful completion of National Criminal History Check and Working with Children's (WWC) check.
3. Mandated child protection training for all staff.
4. All employees sign a commitment to a Working with Children Code of Conduct (attachment 1).
5. All external contractors providing services (e.g., trades, outdoor education activity providers, transport providers) to UCC must meet pre-engagement criteria as identified in the External Provider Form, including, but not limited to; qualifications, experience, licenses, insurances, WWCC and operating procedures including risk assessments. This is updated annually.
6. All UC Camping employees receive ongoing training and validity of WWC check is monitored.

We trust this information outlining our commitment to keeping children safe, satisfies your requirements. Please let me know if you require further information.

Yours sincerely,





Daniel Murray	Josh Tuhipa-Turner	Liz Sadler
Director	Safe Church Coordinator	Director of People & Culture
UC Camping	Culture of Safety Unit, Secretariat	Synod of Victoria & Tasmania