



11 March 2022

UC CAMPING EMPLOYEES & THIRD-PARTY PROVIDER INFORMATION

Many visiting groups are concerned about the qualifications and screening of both UC Camping employees and those of third-party providers we engage. This document provides clarity about the pre-employment screening of UC Camping employees and pre-engagement screening of third-party providers we engage.

UC CAMPING EMPLOYEES

UC Camping Employment requires:

- Face-to-face interview
- Minimum of two reference checks
- Working with children check
- National Criminal History check
- Child Protection training
- Code of Conduct training
- Assessment of relevant qualifications and/or experience of skills
- Full COVID-19 vaccination

THIRD PARTY PROVIDERS

Any third-party provider we engage is a relationship between UC Camping and the provider. Accordingly, as part of UC Camping's engagement of third-party contractors, we conduct annual screening that includes, but is not limited to:

- Evidence of appropriate insurances
- Assessment of relevant qualifications and/or experience of skills of key staff
- Standard Operating Procedures
- Child and vulnerable people standards (i.e., WWC and Criminal History Checks)
- Full COVID-19 vaccination.

Additional resources can be found on our website at:

<https://www.uccamping.org.au/general-resources/>

If you require any further assistance with meeting your compliance obligation, please contact me.

Yours sincerely,



Daniel Murray
Director - UC Camping