

January 2023

To whom it may concern

**Child and Vulnerable Person Safety Declaration**

As a provider of services for children and vulnerable people, UC Camping, as part of the Uniting Church in Australia (Synod of Victoria and Tasmania) ('UCA') take our responsibilities and obligations to provide a safe place for children and vulnerable people, very seriously. We are aware of our legal requirements to obtain a Working with Children Check where a person wants to engage in child-related work and the process to obtain the Working with Children Check is established by the *Worker Screening Act 2020* ('the Act') which came into force on 1 February 2021, as detailed on the Victorian Government website at:

[www.workingwithchildren.vic.gov.au/about-the-check/legislation](http://www.workingwithchildren.vic.gov.au/about-the-check/legislation) .

The following steps identify some of the key strategies that UC Camping implements to ensure the safety and wellbeing of children and vulnerable people:

1. Thorough pre-employment screening.
2. Employment is contingent upon successful completion of a National Criminal History Check and Working with Children's (WWC) check.
3. Mandated child and vulnerable person training for all staff.
4. All employees sign the UC Camping – Child and Vulnerable Person Safety – Code of Conduct on completion of Child and Vulnerable Person Safe training.
5. All external contractors providing services (e.g., trades, outdoor education activity providers, transport providers) to UCC must meet pre-engagement criteria as identified in the External Provider Form, including, but not limited to; qualifications, experience, licenses, insurances, WWCC and operating procedures including risk assessments. This is updated annually.
6. All UC Camping employees receive ongoing training and the validity of WWC check is monitored.

We trust this information, outlining our commitment to keeping children and vulnerable people safe, satisfies your requirements. Please contact us if you require further information.

Yours sincerely,





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